### **INTERNATIONAL OFFICE**



# VISA AND PASS APPLICATION (SECOND STEP)

Type of application: NEW STUDENT PASS APPLICATION (RENEWAL)

APPLICANT NAME:	
NO PASSPORT:	
COUNTRY:	
MOBILE NO.:	

# **REQUIRED DOCUMENTS**

No	Required Documents	No. of copy	Tick (/)
1	Offer Letter	1	
2	Confirmation Letter	1	
3	Attendance Letter	1	
4	Previous Result	1	
5	Copy of passport detail page	2	
6	Copy of current visa	2	
7	Copy of Matric card	1	

#### **IMPORTANT NOTES**

- 1. Variation (from program A to program B either from the same or different faculty or change University)
- 2. Progression (from Bachelor to Master or from Master to PhD) must first get the approval for a new visa from the Malaysia Immigration Department.
- 3. You **CANNOT** convert the old student pass or carry on studying a different course using the same student pass. This is because the current Student Pass issued contains details of the specific course you are registered for.
- 4. Undertaking studies for a different course or at a different institution would be contrary to the terms of your Student Pass. This is a breach of immigration rules.

## **APPLICANT'S DECLARATION**

I hereby confirm that the **INFORMATION** provided herein is **ACCURATE, CORRECT** and complete and that the documents submitted along with this application form are **GENUINE**. I have read, **UNDERSTOOD** and **AGREE** to the term and conditions, and also the working procedure and processing timeline as imposed by the **MALAYSIAN IMMIGRATION, EMGS AND UTHM**.

Applicant Signature:	 Date:	

Track your passport processing & collection status at: <a href="https://io.uthm.edu.my/v3/index.php/visa/passport-i-card-collection">https://io.uthm.edu.my/v3/index.php/visa/passport-i-card-collection</a>

For any enquiry, please email to visa@uthm.edu.my

